



विद्यैव परमज्ञानम्

सरस्वती कॉलिज ऑफ प्रोफेशनल स्टडीज SARASWATI COLLEGE OF PROFESSIONAL STUDIES

(Affiliated to CCS University, Meerut & Recognized by: NCTE)

Accredited Grade 'B' by NAAC

MINUTES OF THE MEETING

Meeting No- 1

Date-15/06/2020

Time- 9:00 am

Internal Quality Assurance Cell Meeting

The first meeting of the IQAC for the academic session-2020-21 was held on 15 June, 2020 on Zoom Video Conferencing App at 9:00 am. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks.

S.No.	Agenda	Decision Taken
1	Preparation of annual plan for academic session-2020-21 keeping in minds Covid Protocols.	Suggestions and proposals of the HODs and Conveners of the various committees were discussed. It was decided that Annual Calendar will be prepared. From now onwards college working will be conducted online. Keeping in mind all suggestions, proposals and Covid Protocols.
2	Formation of Committees	Formation of Committees was discussed and a list of committees was finalized for the Academic Year-2020-21.
3	Uploading of Data for All India Survey on Higher Education	AISHE survey data was discussed and decided to submit within prescribed time limit.
4	Discussion on Admission	Admission policy was discussed keeping in mind Covid protocols.
5	Website	Website was reviewed keeping in mind NCTE regulations and updation suggested.

Director IQAC
SCPS, Ghaziabad

Chairperson IQAC
SCPS, Ghaziabad

